



Keeping Children Safe

Childline Kenya

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VACANCY ANNOUNCEMENT: PROJECT OFFICER (2 POSITIONS)

Childline Kenya is a non-governmental organization that exists to keep children safe all the time by promoting child rights and enhancing child protection through ICT innovations. Our guiding vision is a society where children's rights and dignity are upheld at all times. Childline Kenya in partnership with the directorate of children services, manages the National Child Helpline 116. The Helpline, which is a 24-hour emergency service, is dedicated to addressing children's matters and is accessible from anywhere in Kenya. Childline Kenya works through a partnership network of service providers to provide requisite services to children in distress. The psychosocial support services we provide include child and family therapy, and also linkage or referral for legal support, rescue and placement in temporary safe shelter, and medical support among others. We also provide information and education to the public (including children) on ensuring children remain safe thus preventing violations against them in the first instance.

We are hiring two project officers to be responsible for the implementation of Childline's project under the NIA Program, in **Kakamega** and **Busia counties**.

About the NIA Program

Not Invisible Anymore 'NIA' is a program, supported by The Freedom Fund, which seeks to combat exploitative and abusive child domestic work. This refers to children working in the domestic work sector in the home of a third party or employer. The overall goal of the program is to create an empowered collective of child domestic workers, their allies, civic organizations and government institutions with strengthened capacity to transition communities away from child domestic work (CDW) and to protect children in domestic work from abuse and exploitation.

Objective of the function

The project officers, to be engaged for 2.5 years, will be responsible for overall coordination, planning, implementation, monitoring and reporting of the NIA project in their respective counties. The individuals must be;

1. Able to both work in a team and alone with minimal supervision;
2. Passionate and committed to upholding and promoting the rights of children, as well as human rights in general

3. Skilled to meaningfully engage with both state and non-state actors for child protection in the best interest of children.

The individuals will be expected to strengthen good cooperation with national and county stakeholders, relevant networks and alliances including but not limited to government, private sector, like-minded Civil Society organizations and communities in realization of the NIA project in accordance with the defined goal, outcomes and outputs within the allocated time, budget and required quality.

Position in the organization

The Project Officers will work under the leadership of the Executive Director, and will closely liaise with the Head of Finance and Administration and counselors.

Summary of roles and responsibilities

1. Coordinate and implement project activities in the designated geographic area, ensuring adherence to project timelines, objectives and budgets.
2. Engage with local communities, stakeholders, staff members and beneficiaries to ensure effective project delivery and community participation.
3. Identify cases of children who might have gone through or going through child domestic work and ensure their accurate registration into the helpline system.
4. Coordinate access to psychosocial support services and linkages to other support services required by child survivors of abuse and exploitation in the project sites
5. Prepare regular reports on project activities, taking note of challenges, risks, achievements and recommendations as required
6. Act as a liaison between the Childline Kenya main office, the local community and key stakeholders while ensuring effective communication and understanding of project objectives.
7. Alert the Executive Director of any community concerns or conflicts that may arise during project implementation.
8. Engage with local government authorities, NGOs, and other stakeholders to foster collaboration and support for project activities.
9. Advocate for the project's goals and objectives at the local level, ensuring alignment with community needs.
10. Maintain accurate and up-to-date records of project activities, expenses, and beneficiaries.
11. Participate in project planning meetings and activities.
12. Any other roles assigned in the support of the NIA project and the vision of Childline Kenya

Qualifications and Experience

1. Bachelor's degree in a relevant area of social development
2. Basic counseling skills training and at least one-year practical experience.

3. Minimum of 3 years' experience in the implementation of child protection, child rights governance, education or health promotion programs.
4. Experience working with Government institutions is an added advantage
5. In-depth knowledge of civil society networks in Kenya that focus on child rights issues – and experience of working with these networks on programming and/or advocacy for children.
6. Extensive knowledge of international and national child rights instruments especially about child domestic work
7. Excellent training and participatory facilitation techniques
8. Excellent communication skills in English and Kiswahili both verbal and written. Proficiency in any of the languages predominantly spoken in Busia and Kakamega counties is an added advantage.
9. Strong results orientation.

Application Process:

Interested and qualified candidates should submit their application letter and detailed CV, including names and addresses of three referees, to vacancy@childlinekenya.co.ke. All applications must be received by Friday, 19th January 2024. Please indicate the position applied for as the email subject. Note that only short-listed candidates will be contacted.